

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 16th July, 2014 at 1.00 pm

MEMBERSHIP

Councillors

K Wakefield (Chair)	A Carter	S Golton
J Blake		
M Dobson		
P Gruen		
R Lewis		
L Mulherin		
A Ogilvie		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 25th June 2014</p> <p><u>TRANSPORT AND THE ECONOMY</u></p>	1 - 20
6			<p>RESPONSE TO DEPUTATION - MORLEY HERITAGE CENTRE</p> <p>To consider the report of the Director of City Development responding to the deputation presented to full Council on 26th March 2014 concerning Morley Heritage Centre.</p>	21 - 36

Item No K=Key Decision	Ward	Item Not Open		Page No
7 K			<p>REVIEW OF THE LEEDS VISITOR CENTRE</p> <p>To consider the report of the Director of City Development which provides a summary of the research and analysis undertaken to review the future options for the Leeds Visitor Centre service. The report identifies a proposal which will achieve both the approved budget saving and increase the effectiveness and efficiency of the service and seeks approval to vacate the current premises and pursue the option to relocate the Leeds Visitor Centre in the Art Gallery Shop and Café located on The Headrow, Leeds.</p>	37 - 52
8 K	Armley; Bramley and Stanningley; Burmantofts and Richmond Hill; Calverley and Farsley; City and Hunslet; Cross Gates and Whinmoor; Gipton and Harehills; Killingbeck and Seacroft		<p>LEEDS BRADFORD CYCLE SUPERHIGHWAY (INCLUDING 20 MPH ZONES) DESIGN AND COST REPORT</p> <p>To consider the report of the Director of City Development seeking approval to implement the Leeds Bradford Cycle Superhighway Scheme as detailed in Appendix A at a total estimated cost of £21.239 million. Such costs will be funded from the West Yorkshire Combined Authority City Connect Programme budget of £29.261M which includes a DfT grant of £18.052M and £10.894M from the West Yorkshire Local Transport Plan fund.</p> <p><u>CHILDREN AND FAMILIES</u></p>	53 - 86
9 K	Armley; Bramley and Stanningley		<p>OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES IN LEEDS</p> <p>To consider the report of the Director of Children's Services seeking permission to publish statutory notices for proposals brought forward to meet the local authority's duty to ensure sufficiency of school and early years places.</p>	87 - 102

Item No K=Key Decision	Ward	Item Not Open		Page No
10 K			<p>PROPOSED CHANGES TO THE CHILDREN'S SERVICES TRANSPORT POLICY - DISCRETIONARY POST 16 SEN TRANSPORT</p> <p>To consider the report of the Director of Children's Services providing an update on the review of Children's Services Transport Policy and discretionary provision for those with Special Educational aged 16-25. The report also seeks permission to begin a new public consultation between October and December 2014 and approval for the introduction of an Interim Children's Services Transport Policy</p>	103 - 126
11			<p><u>NEIGHBOURHOODS, PLANNING AND PERSONNEL</u></p> <p>LEEDS PARKING SUPPLEMENTARY PLANNING DOCUMENT: PRODUCTION AND CONSULTATION</p> <p>To consider the report of the Director of City Development providing details of the content and scope of the draft Leeds Parking Supplementary Planning Document (SPD) and which seeks to obtain approval for formal public consultation on the content of the SPD following the template set out in the Council document "SPD Production Procedural Requirements".</p>	127 - 194
12 K			<p>PROPOSAL FOR CIVIC HALL ACCOMMODATION REVIEW</p> <p>To consider the report of the Deputy Chief Executive setting out the context and presenting the options available with respect to improving the provision of the Council's main public meeting space within Civic Hall. In line with this, the report seeks authority to spend £550,000 for the redevelopment of the new Committee Room from the Civic Hall Backlog Maintenance/ Adaptations scheme in the Capital Programme. This will enable these works to be carried out as part of the larger programme of works to redevelop the 1st Floor West Wing of Civic Hall.</p>	195 - 210

Item No K=Key Decision	Ward	Item Not Open		Page No
13 K	Alwoodley; Ardsley and Robin Hood; Armley; Beeston and Holbeck; Bramley and Stanningley; Burmantofts and Richmond Hill; Calverley and Farsley; Chapel Allerton; City and Hunslet; Cross Gates and Whinmoor; Farnley and Wortley; Garforth and Swillington; Gipton and Harehills; Hyde Park and Woodhouse; Killingbeck and Seacroft; Kippax and Methley; Kirkstall; Middleton Park; Morley North; Morley South; Otley and Yeadon; Pudsey; Rothwell; Weetwood; Wetherby		<p>COMMUNITY CENTRE REVIEW AND PRICING ARRANGEMENTS</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) outlining proposals regarding the next phase of the review into the Council's provision of community centres. In addition, the report seeks approval to bring forward proposals on the future extent of the portfolio and the outcomes which it will deliver to support the Best City / Best Council aims. Finally, the report also invites the Board to endorse revised pricing arrangements for lettings in the Community Centres to support their sustainability, subject to consultation with Community Committees.</p>	211 - 222

Item No K=Key Decision	Ward	Item Not Open		Page No
14	Beeston and Holbeck; Burmantofts and Richmond Hill; City and Hunslet; Headingley; Hyde Park and Woodhouse; Kippax and Methley; Otley and Yeadon; Roundhay; Weetwood		<p><u>CLEANER, STRONGER AND SAFER COMMUNITIES</u></p> <p>GREEN DEAL COMMUNITIES GRANT UPDATE</p> <p>To consider the report of the Director of Environment and Housing regarding the decision to inject £4,943,000 of the Green Deal Communities funding into the capital programme as per the Council's agreement with the Department of Energy and Climate Change and providing an update on the £2,660,000 of works to be undertaken through the grant in Leeds (the remaining £2,283,000 is to be spent within our neighbouring City Region Authorities). In addition, the report provides an update on the latest developments of the Green Deal ECO scheme including the Green Deal Home Improvement Fund and how this can enhance the improvements offered under Wrap Up Leeds ECO/Green Deal Communities Fund.</p> <p><u>DIGITAL & CREATIVE TECHNOLOGIES, CULTURE AND SKILLS</u></p> <p>RESPONSE TO DEPUTATION - LEEDS CITY OF DANCE</p> <p>To consider the report of the Director of City Development responding to the deputation presented to full Council on 26th March 2014 entitled "Leeds – City of Dance".</p>	223 - 242
15			<p>RESPONSE TO DEPUTATION - LEEDS CITY OF DANCE</p> <p>To consider the report of the Director of City Development responding to the deputation presented to full Council on 26th March 2014 entitled "Leeds – City of Dance".</p>	243 - 260

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16			<p>PROGRAMME FOR THE COMMEMORATION OF THE FIRST WORLD WAR</p> <p>To consider the report of the Director of City Development outlining the programme which has been developed within Leeds City Council in many cases in collaboration with partners across the city for the commemoration of the First World War.</p>	261 - 284
17 K	City and Hunslet		<p>LEEDS TOWN HALL - CAPITAL DEVELOPMENT</p> <p>To consider the report of the Director of City Development which seeks approval to undertake a feasibility study to address the key challenges and opportunities facing the Leeds Town Hall, with the intention that the feasibility study would help to inform a proposed application to the Heritage Lottery Fund (HLF) for grant support to assist in the proposed improvement of the Grade 1 Listed Building.</p>	285 - 304
18			<p>GRANTS TO CULTURAL ORGANISATIONS</p> <p>To consider the report of the Director of City Development providing background information on the arts@leeds and Leeds Inspired grant scheme in order to determine appropriate levels of support in future years. In addition, the report seeks approval for the continuation of the Leeds Inspired grant scheme and the proposed amendments to the arts@leeds grant scheme. Finally, the report seeks agreement to a budget for the next 3 years and bring in line several funded cultural activities into the Arts@Leeds portfolio with the objective of transparency, monitoring and ensuring value for money.</p>	305 - 322

Item No K=Key Decision	Ward	Item Not Open		Page No
19			<p>GRAND THEATRE</p> <p>To consider the joint report of the Director of City Development and the Deputy Chief Executive which provides an overview of the various options available to deliver a sustainable future for the Grand Theatre and seeks approval to examine the current options in further detail and report back to Executive Board later in the year.</p> <p><u>ADULT SOCIAL CARE</u></p>	323 - 338
20			<p>CARE ACT (2014)</p> <p>To consider the report of the Director of Adult Social Services providing a summary of the key elements of the Care Act. The report also considers the implications of the new burdens and statutory responsibilities for the Council and its partners in respect of care and support</p>	339 - 352
21 K			<p>CAPITAL SCHEME FOR ADULT SOCIAL CARE INFORMATION MANAGEMENT & TECHNOLOGY TO SUPPORT THE IMPLEMENTATION OF THE CARE ACT 2014</p> <p>To consider the report of the Director of Adult Social Services on the implications of the Care Act to Leeds City Council and the associated development and change required to information management and technology systems to support a successful implementation. The report notes that the changes to the information management and technology systems will require an investment of £1,652,000 and Executive Board is requested to approve the release of £608,000 to supplement the identified funding of £1,044,000</p>	353 - 368

Item No K=Key Decision	Ward	Item Not Open		Page No
22			<p><u>FINANCE AND INEQUALITY</u></p> <p>CITIZENS@LEEDS: UPDATE ON THE ACCESSIBLE AND INTEGRATED SERVICES PROPOSITION</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the work done to-date in delivering the initiatives detailed in the November 2013 Executive Board Report around delivering Accessible and Integrated Services for the citizens of Leeds. The report also outlines the activity that has been identified to take place in 2014/15 to further deliver the Council's aspirations for this proposition.</p>	369 - 384
23			<p>CITIZENS @ LEEDS : UPDATE ON TACKLING FINANCIAL HARDSHIP PROPOSITION</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the developing approach to tackle poverty and deprivation and more information on the pilots underway to help tackle financial hardship among specific groups. The report also seeks approval for an Annual Advice Plan that will incorporate the work of the Advice Leeds Consortium, set out the aims for the current year and put in place arrangements to support the delivery of advice in future years. Additionally, following the previous approval of an action plan to tackle high costs lending, the report provides an update on progress against the plan and gives information on the launch of a high profile campaign aimed at generating city-wide support for taking a stand against high costs lenders.</p>	385 - 440

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24			<p>ILLEGAL MONEY LENDING TEAM - PROGRESS REPORT</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing information on the activities of the Illegal Money Lending Team within Leeds, together with an updated action plan</p>	441 - 450
25			<p>LOCALISED COUNCIL TAX SUPPORT SCHEME</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing information on the likely costs and implications of maintaining the current Council Tax Support scheme for 2015/16. The report also provides information on alternative schemes that support people moving into work and incentivise households to engage with the council to help improve work prospects. In addition, the report seeks agreement to develop and consult upon a potential new Council Tax Support scheme which is based around high levels of support and high levels of challenge with a focus on supporting people into work, given the issues created by the current scheme.</p>	451 - 464
26			<p>FINANCIAL HEALTH MONITORING 2014/15 - FIRST QUARTER REPORT</p> <p>To consider the report of the Deputy Chief Executive setting out the Council's projected financial health position for 2014/15 after three months of the financial year. As Budget Monitoring is a continuous process throughout the year, this report reviews the position of the budget after the first quarter and comments on the key issues impacting on the overall achievement of the budget for the current year.</p>	465 - 484

Item No K=Key Decision	Ward	Item Not Open		Page No
27			<p>TREASURY MANAGEMENT OUTTURN REPORT 2013/14</p> <p>To consider the report of the Deputy Chief Executive providing the Executive Board with a final update on the Treasury Management Strategy and operations 2013/14</p>	485 - 494
28			<p>CAPITAL PROGRAMME QUARTER 1 UPDATE 2014-17</p> <p>To consider the report of the Deputy Chief Executive providing an update on the capital programme position as at June 2014. The report includes an update of capital resources, progress on spend and a summary of the economic impact of the capital programme.</p> <p><u>HEALTH AND WELLBEING</u></p>	495 - 502
29			<p>LOCAL GOVERNMENT DECLARATION ON TOBACCO CONTROL</p> <p>To consider the report of the Director of Public Health on the current situation in respect of smoking in Leeds. The report also provides a brief on the Local Government Declaration on Tobacco Control and seeks the Board's endorsement of the Declaration.</p>	503 - 508

Item No K=Key Decision	Ward	Item Not Open		Page No
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Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.